

Leadership Roles and Responsibilities 2018-2019

Senior Leadership	Headteacher Belinda	Deputy Head Cath	Inclusion Leader Paul
Teaching and learning	Data and Assessment	KS2 Phase Leader	Allocation & support for SEND learners
	Learning Environments	Leader of Teaching & Learning KS2 maths 50%	Quality of provision for SEND learners
	SMSC	Student Teachers	Interventions
	CPD	Data and Assessment	EAL inc. New Arrivals
	Performance Development		
SDP priorities	Achievement	Teaching and Learning	Inclusion
	Safeguarding	Attendance	Parental engagement
	Leadership & Management - Premises - Governance		
	Behaviour, Safety, Anti-bullying		
Line Management/ Performance Management	Deputy Head	TLR Post holders + KS2 teachers	ATs
	Inclusion Leader	MMS – lunchtimes	
	Admin team		
	EYFS Leader		
	Premises Manager		
Further Responsibilities	DP for Child Protection Prevent Leader	Deputy designated child protection officer	Deputy designated child protection officer
	Recruitment / Staffing / R & Rs	Attendance	Annual Reviews
	Well-being children/staff	EVC – trips and visits	Pupil Premium
	Accountability / Self Evaluation	Induction	CAFs
	Assemblies	PPA / day to day org.	ILPs
	Budget	Secondary transition	
Stakeholders & Partnerships	Governors	E1 partnership support for teaching and learning	EP & Professionals working with children with additional needs
	E1 Partnership		Supporting parents and carers of SEND learners
	Local Authority / THEP		E1 partnership leader for Inclusion
	Business partnership		

Middle Leadership	Maths (50%)/Healthy Schools Leader Becky and Jen	Science Leader Volunteers & students leader Aleha	Curriculum Leader James	Computing Leader Anthony	KS1 Phase Leader English Leader Trinity	Phase Leader: EYFS Amanda
	Maths curriculum	Co-ordination of work experience and volunteers at Kobi Nazrul	Curriculum Leader	Computing Curriculum	Line manage KS1 staff	Line manage EYFS staff
	PE / PSHE	Science curriculum	Skills mapping	Technology support	Line manage librarian	EYFS Assessment
	Line manage PE coach		Curriculum outcomes	e-Safety	English Leader	EYFS CPD
	Sports Premium		Curriculum mapping		EY-KS1 transition	Transition
						Admissions / Stay and play / Children's Centres
						EYFS rotas and systems
						EYFS Parental Engagement

<i>Inclusion Assistant Debra</i>	<i>Other Leadership Roles</i>
School Council	Nursery Nurses - EYFS
SEND Administrator	Senior Assistant Teachers – General
Learning Mentor	Senior Specialist Assistant Teacher - ASD
Family Support	Premises and admin:
Clubs	School Business Manager
EAL support and intervention	Premises Management